

Teilgin agus Amais Éireann

Pitch and Putt Ireland

IRISH SPORT HQ | NATIONAL SPORTS CAMPUS | BLANCHARDSTOWN | DUBLIN 15 | D15 DY62

Telephone: 01 - 6251110

Website address: www.irishpitchandputt.ie E-mail: office@pitchandputtireland.ie

NATIONAL DEVELOPMENT MANAGER

Background:

Pitch and Putt Ireland is a not-for-profit, membership based organisation recognized by Sport Ireland and Sport Northern Ireland and is the National Governing Body for Pitch and Putt on the island of Ireland. Pitch and Putt.

In this newly created role, the successful candidate will be tasked with leading and aligning key elements for the effective implementation of the strategic plan.

Job Purpose:

Reporting to the CEO, the National Development Officer will lead and implement the strategic plan for the development and promotion of Pitch and Putt throughout the island Ireland. The National Development Officer will be responsible for increasing participation at all levels, enhancing the profile of the sport, and working with clubs and partners to ensure a sustainable future for Pitch and Putt in Ireland.

Duties and Responsibilities:

The National Development Officer will have the following principal duties and responsibilities

- Develop and implement a comprehensive development strategy for Pitch and Putt in Ireland in line with the organization's strategic goals.
- Work with clubs, schools, and community groups to increase participation and engagement with the sport.
- Coordinate and deliver coaching and development programs to support players, coaches, and volunteers at all levels.
- Establish and maintain partnerships with local authorities, sporting organisations, and other relevant stakeholders to promote the sport and secure funding.
- Organise and support events and competitions that raise the profile of Pitch and Putt and encourage wider participation.
- Monitor and evaluate the impact of development initiatives and provide regular reports to the executive, governing body and stakeholders.
- Advocate for the sport's interests at a local and national level, ensuring Pitch and Putt is represented in key sporting and community forums.
- Manage the development budget effectively, ensuring resources are allocated efficiently to support strategic priorities.
- Provide support and guidance to Clubs and Children's Officers on child welfare and safeguarding
- Be familiar with the Children First Act 2015, to ensure you can act as an information source to Clubs
- Develop and implement coaching programmes in consultation with Sport Ireland Coaching

This is not an exhaustive list, and the role will include any duties required by Pitch & Putt Ireland from time to time which are appropriate for the position and the needs of the organisation.

Person Specification:

Essential Skills, qualifications and experience

- Proven experience in sports development, preferably in a national role.
- Strong understanding of the sports sector in Ireland, including the club environment and the challenges and opportunities for growth.
- Experience in project management and event organization.
- Excellent communication and stakeholder engagement skills.
- Ability to be self-motivated and to work as part of a team.
- Proven organisational ability with an excellent standard of English
- A strong proficiency in Microsoft Office, all packages
- Strong interpersonal skills
- Full driving license and willingness to travel across Ireland.

Desirable Skills, qualifications and experience:

- A passion for and understanding of Pitch and Putt or golf.
- Experience in securing funding and sponsorship for sports initiatives.
- Coaching qualifications relevant to Pitch and Putt or golf.

Skills and Attributes:

- Strong leadership and motivational skills.
- Excellent organizational and time management skills.
- Innovative and strategic thinker.
- Ability to work under pressure and meet tight deadlines.
- Commitment to the principles of equality and inclusion in sport.

Additional Information:

Location: The Head Office of Pitch and Putt Ireland is based in Irish Sport HQ., National Sports Campus, Blanchardstown, Dublin 15 D15 DY62.

Contract: One-Year Fixed Term Contract with a six-month probationary period

Benefits include: Company laptop, mobile phone, flexible and hybrid working practices, time off in lieu.

The successful candidate must be eligible to work in the EU and should be residing in Ireland. The successful candidate will also be required to comply with Garda Vetting clearance in advance of taking up the position and Safeguarding 1,2 and 3 training within six-months of assuming the role.

If you would like to apply for the role, please send your CV and a cover letter to ceo@pitchandputtireland.ie . Closing date for applications is 19th April 2024 at 5pm.

Pitch and Putt Ireland is an equal opportunities employer
